

SUN LAKES COTTONWOOD COUNTRY CLUB

LADIES GOLF ASSOCIATION

Established August 1, 1980

STANDING RULES

Standing Rules are those governing the general ongoing operations of the Association. These rules are adopted formally and documented as set policy to guarantee and provide uniformity and continuity for the benefit of the membership. These Standing Rules may be adopted, changed, or repealed at any time by the Board of Directors.

GENERAL AND DUES

Requirements for new members (who shall be amateurs) shall be a valid USGA or World Handicap System Handicap, or (5) 18-hole scores from the Cottonwood Golf Course. Maximum allowable handicap for competition shall be 40. Immediately upon joining CLGA and paying the stated dues, a new member is entitled to participate in Play Day competition including major tournaments.

Dues are established annually by the Board of Directors based on the estimated budget. Early discounts of \$5 for dues paid in October may be rewarded by the Board. Renewing members that renew after the designated deadline set forth in the ByLaws shall be subject to a reinstatement fee of \$5 in addition to the dues for that year.

1. Regular Play Day is any Thursday that a major tournament or special event is not in progress. Tee times and/or shotguns are determined by the Pro Shop. Play Day groups will generally be a mix of players of all handicaps except for Major Tournaments and Pro Shop/Tournament Chair decisions. Payouts are to be made within each flight, relative to the number of players in each group that day.
2. Regular play will consist of 18 holes and played from the Gold Tees.
3. Sign in time at the Pro Shop is 30 minutes before tee time. The Tournament Chairperson and/or Pro Shop shall decide if the Play Day will be cancelled.
4. The Pro Shop has control of the course at all times and the Pro Shop's instructions must be followed.
5. League play shall be for 7 months from November 1 to May 31 each year. League games (with associated payouts) shall be scheduled during that period. Tee times (no organized games/payouts) shall be available to league members from June 1 to October 21, via Jonas. See "Summer League Play" section for summer games options and information. Check with SLHOA2 or the Pro Shop to obtain login for Jonas.

PLAY DAY SIGNUP

1. The Golf Genius system will be used for Play Day. The Pro Shop will send out an email invitation prior to each week's Play Day. Contact the Pro Shop if you are not receiving these emails and wish to sign up and/or also receive future emails.

2 Signup for luncheons and/or meeting days will be on the Website:

<https://cottonwoodwga.azgolf.org/>

Members must have their cash or check in the box in the Pro Shop or sent by Zelle in US\$ by the date specified on the posted luncheon notice. For further payment information, go to the CLGA website then to Members/Forms & Tools/Payment Methods. Non-USA bank checks are not accepted. Lunch is not required on playdays. Luncheon fees will not be reimbursed once the signup sheet has been removed or deactivated.

3. Pairings will be posted on Jonas when completed by the Pro Shop.

4. Cancellations & Additions

4a. If Play Day signup was done through Golf Genius and the draw has not yet been done, cancellation shall be done by the member via Golf Genius or calling the Pro Shop. If Play Day sign-up was done via an electronic form on the CLGA website, member shall notify the tournament chairperson to remove her name. If the player draw has occurred, cancellation shall be via a call to the Pro Shop (480-895-9449).

4b. If a member must cancel on Play Day morning the Pro Shop is to be called at least 1 hour before the scheduled tee time. Abuse to the cancellation policy will be addressed on an individual basis by the Board and could include ineligibility to play in one or more of the following weeks.

4c. After the pairings are posted, late sign-ups will be put on wait list/stand-by.

5. A guest or non-member who has expressed an interest in joining the league is welcome to play on Play Day except when a special event is planned for the membership. Each member may bring a guest twice during the league year. Prior notice to the Tournament Chairperson and Pro Shop is required. The guest will not be able to participate in the game of the day for prize money. Guest green fees will apply.

6. If a tournament is flighted, the number of flights will be determined by the Tournament Chair reflecting the number of entries.

7. In individual events where holes are not used for the final play day score, i.e., Best Nine, a player may pick up on the holes NOT required in the day's game and use the World Handicap System (WHS) for her maximum score, or her most likely score, for handicap purposes.

8. If the play is a team game (Best Ball of foursome, etc.) and a player cannot assist her team, she may pick-up. For posting purposes, use World Handicap System for her maximum score or her most likely score.

NEW MEMBERS AND AMBASSADORS When possible, all new members will be assigned to play in a group that will include the Membership Chair or the new member's Ambassador for her first day of play in the Association. The Ambassador is encouraged to also play in additional Play Days with the new member to facilitate answering questions, giving the new member a tour of golf facilities, introducing the new member to other ladies, and anything else as determined by the Membership Chair.

MAJOR TOURNAMENTS

If an alternate tournament is played on a Major Tournament day no payouts will be made.

Process to determine winners in event of ties:

(1) Overall winner of the major tournaments will be decided by a hole by hole play-off. The starting hole will be determined by the Pro Shop based on the activity on the course for that day.

(2) Flight winners will be determined by matching scorecards (also known as a scorecard Count-back). See below "Matching Scorecards" for details. Gross and Net prizes will be awarded as determined by the Tournament Chair per the budget.

REGULAR LEAGUE PLAY

Flight/Game winner will be determined by matching scorecards (also known as a scorecard Count-back). See below "Matching Scorecards" for details. Gross and Net prizes will be awarded as determined by the Tournament Chair per the budget.

SUMMER LEAGUE PLAY

Sign-up for Summer League Play is on Jonas or via an email invitation from Golf Genius. Pairings will be made by the Pro Shop in groups as determined by the Pro Shop. There will be organized games and pay-outs if at least 8 ladies play or as determined by the Pro Shop. Prospective league members, guests and other ladies from the Sun Lakes communities may play with the Summer League between the months of June and October by contacting the Pro Shop 3 days in advance of play to sign up. All participants will pay the \$3 fee for the game of the day plus \$1 fee for the birdie pot (optional). Payment of green fees applies. The Summer League Play coordinator may be one or more volunteers and/or appointed by the President.

MATCHING SCORECARDS

Description: The winner is determined based on the best score for the last round. If the tying players have the same score for the last round or if the competition consisted of a single round determine the winner by the following process:

- The lowest back 9 hole total (Holes 10-18)
- If there is still a tie, the lowest last six hole total (Holes 13-18)

- If there is still a tie, the lowest last three holes (Holes 16-18)
- If there is still a tie, the lowest last hole (Hole 18)
- If there is still a tie, the above process will be repeated using the front nine scores.

If the process does not result in a winner the result will end in a tie.

For additional considerations, look to the source: USGA Rules of Golf, Committee Procedures – section 5A (6) – Setting the terms of the competition – Matching Scorecards.

SPECIAL EVENTS

Guests who do not have an established USGA or World Handicap System approved handicap to participate in any special event of the Association, will have an appropriate handicap determined by the Head Pro of Cottonwood Country Club.

SPECIAL AWARDS

1. Hole-in-One Award Eligibility

1a. All members automatically belong to the "Hole-in-One" event.

1b. A member will be awarded \$50.00 for a hole-in-one on Cottonwood golf course on any designated Play Day when 18 holes are played, provided the scorecard is dated, attested and signed by at least (2) two playing partners who witnessed the shot. The scorecard must be returned to the Pro Shop and a copy given to the treasurer.

2. Most Improved Golfer

2a. the most improved golfer is designated by AGA based on handicap improvement and will be presented with an award at the November Luncheon for the preceding year.

2b. to be eligible for this award a member must have belonged to the association for the previous year and have participated in at least six (6) play day events.

SCORE CARDS

See the CLGA website (cottonwoodwga@azgolf.org) for score card completion. Go to Membership/Guidelines for Weekly Games/[Scorecard on Play Day - How To Complete](#) on how to complete your score card. Captain's Score Card responsibilities can be found at Membership/Guidelines for Weekly Games/[Scorecard Duties - Captain](#).

COMMITTEES

1. Tournament

In concert with the Pro Shop, the Tournament Chair will plan and coordinate all weekly events and major tournaments, with the exception of special events. The Chair (and committee, if

applicable) will also be responsible to ensure that those who enter Major Tournaments are qualified to play in them.

2. Handicap

The Handicap Chair will follow all handicap requirements issued each year by the USGA, AGA and WHS as they apply to members of the Association.

3. Rules

The Rules Chair will rule on all disputes and complaints and interpret the "Rules of Golf" as adopted by the USGA, and the local rules of the club as they apply to members of the Association. She shall use the resources of club professionals, the AGA and the USGA to resolve disputes and complaints. She shall keep the membership informed of rules changes and updates.

4. Membership

The Membership Chair will promote membership in the Association and keep accurate member records.

5. Bylaws and Standing Rules

The By-Laws Committee and Standing Rules Committee will consist of at least three (3) members, appointed by the President. They shall review the By-Laws and Standing Rules as needed and submit any proposals to the Board of Directors for review and action.

6. Publicity

The Publicity Chair will prepare articles for publication in the Splash.

7. Birdies

A Birdie Pot will be available each Play Day. Members may contribute \$1 before play in the Pro Shop to be eligible for the Birdie Pot that day. The Birdies Chair will, in conjunction with the Pro Shop and utilizing Golf Genius to determine birdies, record the birdies after the round and divide the Birdie Pot among the winners. Cash proceeds will be placed in envelopes and available for pick up in the Pro Shop a day or more following play. The Tournament Chair will oversee or handle this position.

8. Website cottonwoodwga@azgolf.org

The Communication Chair will maintain overall quality and content of the CLGA website, and coordinate technical expertise to users as necessary. She may select a webmaster to oversee the functionality of the website.

9. 50/50 Raffle

The 50/50 Raffle Chair will collect and distribute money on Play Days when 50/50 raffles are conducted. The disbursement of the CLGA share will be according to a vote of the Board of Directors or as budgeted.

10. Representatives to AGA, CAGD, and HOA Golf Committee

These representatives will represent CLGA to these organizations and keep members informed as needed.

11. Ringers

The Ringers Chair will maintain a ringer spreadsheet throughout the year and disburse prizes at the first General Membership meeting each league year.

12. Social Chair

The Social Chair will communicate with the membership regarding significant events in the lives of our members.

13. Member at Large

The Member at Large will be the voice of the general membership, bringing forth concerns, suggestions and general feedback from CLGA's members. Additionally, she will be available to assist other members of the Board and Chairs, executing ad hoc assignments as they arise. This position will have a term of 2 years.

Amended: Summer, 2022; November, 2022; February 4, 2024, December 5, 2024, January 8, 2026, February 5, 2026